

*Mendocino*  
Presbyterian Church



**Annual Congregational Meeting  
Sunday, February 7th, 2021**

**MENDOCINO PRESBYTERIAN CHURCH**  
**Annual Meeting of the Congregation**  
**Sunday February 7th, 2021**

**AGENDA**

**Opening Prayer and Call to Order**

**Devotional**

**Clerk of Session – Elizabeth Kirkpatrick-Vrenios**

Approval of 2020 Congregational Minutes

**Thank You to Retiring Treasurer William Scott**

**Blessings upon New Treasure Linda Banta**

**Officer Sharing**

**Committee Highlights**

**Nominating Report – Cynthia Scott**

*Motion to approve officers and 2021 Nominating Committee*

**The Nominating Committee for 2022**

Cynthia Scott and Pat Westfall

**2020-21 Budget and Financial Report –**

**Outgoing Treasure William Scott, Treasurer Linda Banta,**

**Elder Kathy Hart and Elder Lois Leister**

**Pastor's Report – Rev. Matthew E. Davis**

**Affirmation of 2021 Terms of Call for Rev. Matthew E. Davis**

**Congregational Questions**

**Prayer of Thanksgiving and Adjournment**

## CLERK'S REPORT 2020

There were no new members in 2020.

There were no baptisms in 2020.

In 2020 three members went home to the Lord – Scott Klingenmaier, Lea Anderson and Andy Banta. Two regular participants in our Tuesday outreach also passed away – Swami Joe and Regan Christine Jarel De Ayala.

Our membership total at the end of 2020 is 163 members. We had a net loss of 3 members for 2020.

There were no marriages in the Sanctuary during the past year

Session held twelve scheduled meetings and two extra meetings during 2020.

There were eleven Elders in 2020 – Meili Daniel, Drew Davis, Matt Leach, Lois Leister, Don Bettencourt, Paul Douglass, Martha Madrid-Lopez, Kathleen Alexander, Kathy Hart, Elizabeth Kirkpatrick Vrenios, and Robert L Scott

There were eight Deacons in 2020 -- Tracy Carpenter, Audrey Ferguson, Briana Ferguson, Betty Freeman, Fred Lemin, Jazzy Namvar, Petra Schulte, and DebbieTurnbull

We celebrated the Graduating High School Seniors of MPC: Hudson Davis, Carlee Gardner, Audrey Ferguson, and Lily Jung

Our services were held virtually from March through December with virtual attendance from 80 to 100 members. We held eight "on the patio" services (not virtual) with an average of twenty-five members attending.

Respectfully submitted,

Elizabeth Kirkpatrick Vrenios,  
Clerk of Session

**MENDOCINO PRESBYTERIAN CHURCH - ANNUAL CONGREGATIONAL MEETING  
FEBRUARY 23<sup>RD</sup>, 2020**

After morning worship, the meeting convened at 12:20 in Preston Hall moderated by Reverend Matthew E. Davis. Pastor Matt opened the meeting with words from Isaiah, prayer and leading singing of the first verse of Great is thy Faithfulness.

A handout of the financial statements, minutes from 2/10/2019 meeting, Pastor report and report from Mendocino Redwood Retreat was available for those present. A Quorum was registered (40 people in attendance) including seven current elders.

**2019 Annual Congregational Meeting minutes:**

Minutes from the 2/10/2019 congregational meeting were reviewed. Susan Holli made one correction in the minutes in the section of terms of call “motion to increase the pastor’s salary **by** \$...” instead of “to”.

Motion to approve minutes Bill Scott, second Darlene Clay. Minutes approved as corrected.

**2020 Budget and Financial Report - Elder Kathy Hart and Treasurer Bill Scott:**

Kathy Hart and Treasurer Bill Scott prepared the end of year 2019 financial report as well as the 2020 budget as approved by session at the February 19<sup>th</sup> meeting. A power point presentation was used to graphically illustrate the previous pledging history and the breakdown of ministry spending for our congregation. Kathy presented broad information regarding the budget process including information about the per capita requirement for our members.

Bill Scott spoke to the year end, explaining that although the “bottom line” appeared favorable, the actually deficit of pledges and tithes to regular expenses was approximately {- \$58,000}. This past year the church spent out of the designated funds in order to meet expenses. The 2020 budget reflects a lower percentage of this type of funding.

Kathy encouraged the attendees to reflect on gratitude and how God can use our efforts even when it is difficult. There was a good discussion with questions and answers regarding pledges, rental income, mission budget, legacy giving, the opportunity for visitors to MPC assisting in our mission, attracting seminary student involvement, new members, community involvement and how the faith component of our church budget expects the best, but must be aware of “the worst” in terms of finances.

Members of the finance team were thanked with a yellow rose – Bill Scott, Warren Wade, Norma Lea Andres, Paul Beadleston and MPC Financial Secretary Michael Morelend.

### **Affirmation of 2020 Terms of Call for Rev. Matthew E. Davis:**

After requesting Pastor Matt and family to be briefly excused, Brandt Stickel acted on behalf of the personnel committee to explain the current status for the pastor's terms of call. The approved budget did not address any changes in the current terms of call for Pastor Matt. Unfortunately due to illness and loss of several elders this past year, the personnel committee had not met this past year to review the compensation of the pastor or other personnel at MPC. This situation needs to be addressed with another elder taking a lead for personnel and reestablishing the committee. There was discussion about the proper method to review the terms of call, as there is no vote required if there is not a change. Many members reflected on the many gifts Pastor Matt has shared with our community and congregation and the awareness of the Holy Spirit moving in our midst. A motion was made by Bill Scott and seconded by Darlene Clay for the personnel committee to reconvene and evaluate the Pastor's current terms of call and to come back to the congregation in approximately 2 months if they feel a change to the terms of call should be made. It was recommended a salary review from presbytery should be used for evaluation. A change in the Pastor's terms of call would require a congregational vote which would require a two week notice. Other adjustments in staff would be through the Session.

Matt, Jennifer and Drew were welcomed back with standing ovation and roses.

### **Pastor's Report on Ministry – Rev. Matthew E. Davis:**

Pastor Matt gave summary view of various ministries from this past year with the theme – surprised by hope. Included in the report was the remembrance of those who had passed away in 2019.

Pastor Matt thanked Tammy Fites for her unending energy in the managing of the church office.

### **Nominating Committee Report – Pat Westfall**

The 2019 nominating committee reported on the current slate of Elders and Deacons who will be serving this coming year –

As Elders – 2020 (1 year term) Meili Daniel, Drew Davis, Matt Leach 2021 (2 year) – Don Bettencourt, Paul Douglas, Martha Madrid-Lopez 2022 (3 year) Kathleen Alexander, Kathy Hart, Elizabeth Kirkpatrick-Vrenios, Robert Scott.

As Deacons – Tracy Carpenter, Audrey Ferguson, Briana Ferguson, Betty Freeman, Fred Lemin, Jazzy Namvar, Petra Schulte, Debbie Turnbull.

Pat shared what a joy it was to have people willing to say YES to the call to serve this year.

The nominating committee for 2020 as presented was Pat Westfall, Cynthia Scott and Eric Hillesland. Other nominations were requested from the congregation – hearing none, the motion made by Pat Westfall and seconded by JoAn Blackstone to approve this committee.

**Mendocino Redwood Retreat – Rev Dr. Sunny Farley:**

In light of the length of the meeting, Sunny graciously encouraged the members to review her written report in the packet. Sunny shared her thankfulness to our church and the appreciation she had for the current activities at the camp. She invited all who are willing to come and see and help out at any time.

Motion to adjourn meeting moved and seconded.

Matt adjourned the meeting with closing prayer at 2:00 PM.

Submitted by Lois Leister, Elder

Acting as Clerk of Session Pro-Tem

## OFFICER SHARING AND COMMITTEE HIGHLIGHTS

The year 2020 will be one to be remembered. The MPC officers reflected on the following questions: What were your joys in this year 2020? What were the challenges and opportunities? What are your prayers for 2021?

### **Elder Matt Leach –Congregational Life**

Dear Friends and Family at MPC,

Well, obviously 2020 was a challenging year for "Congregational Life", as "Saint Covid the Viral" put a bit of a damper on all our lives to say the least. I felt like I was just getting started in March 2020 when the lock-down hit.

The Congregational Life Committee had so many possible plans last March:

- Family "Barn Dances", Music and Movie Nights in Preston Hall.
- Saturday Mid-day Music Sing-Along Concerts in the Sanctuary, open to all for suggested donation to the general MPC finance funds.
- Pastor Matt and I were talking about mid-week morning "Prayers in the Parlor".
- Develop the beautiful MPC Parkland (now happening).
- I was just getting started really enjoying giving fun and informative public open tours of the Sanctuary and Campus, with our past history, present and looking forward to our future together.

But look at all that we've accomplished this past year by being so challenged.

- Learning to work and be together online, with the benefit of all the resources of the entire worldwide internet.
- We are prepared and practiced for outdoor Sunday Service "Prayers on the Plaza" this New Year, should that happen again, perhaps this Spring or Summer
- We are developing the Parkland, aka "The Slope" for outdoor gatherings and services of all kinds. (Please be patient with our careful progress. Good things take time.)
- We are still helping feed people, with Jim Hunter's Tuesday hot lunch giveaway, and our Thursday food bank bag giveaway and a few deliveries..
- The MPC campus has been maintained and improved as best we are able with currently limited resources.

( I would like to personally and humbly thank Papas Brodigan, Sunni Pelayo, Kathy McDonald, Brad Stevens, and of course Don Bettencourt, and anyone else contributing to maintenance and improvements on MPC campus.)

- Matt L.

## **Elder Lois Leister - Worship and Children's Education Report**

*A not very ordinary year - thoughts from Lois Leister – worship and children education elder.*

During the past year, I was serving on session as part of the worship committee and in the children education (Sunday school) group.

Most of you know our church is blessed with an amazing collection of liturgical worship banners that have been designed by legend artists and crafted by Yola Sharpe and Marcia Douglas on the Communion banner. This past year, we had the "Ordinary Time" banner up from the end of January until the 1<sup>st</sup> Sunday of Advent. It seems ironic to me that this banner was raised in our sanctuary for such a long period during this pandemic year. The "Ordinary" banner that was hanging depicts the sowing of seed as told in Mark 4:2-8. With our worship sanctuary being closed these many months, we have each had an opportunity to grow in different ways and in different places while sheltering in the presence of our God.

I give thanks for the gifts Ceci shared with our children, for the wonderful skills of Tammy and Marie-Claire and Pastor Matt in the creation of our online worship, for the amazing organizational talent of Jim Hunter and Paul Douglas and Matt Leach in creating an outdoor worship environment, for Rob Scott in his ability to coordinate our worshipping options during the pandemic, for Gwenyth Hinkle and Sunny Farley and Barbara Foote and Elizabeth Vrenios in the contributions to music and prayer online, for the gifts of Kathy Mooney in prayer and comfort.

Our worshipping family has gone through many changes this year, but I am grateful to be a part of this faithful group as we face the next year with the knowledge that our faith in God is on solid ground.

My prayer is for each of us to see the blossoming of our faith and spreading our gifts and blessings throughout our community this coming year.

## **Elder Martha Madrid-Lopez – Officer Sharing**

A. What were your joys in this year 2020?

My joy is that My family and I are alive and healthy. 2020 was not an easy year. It challenged us to slow down and to adapt. I'm proud of my family, because we have been resilient and we have trust in the promises of the Lord. He has taken care of us and has covered our needs. He has walked with us and even when we as a family were about to take important steps, we always were able to hear the voice and follow the path that was in the best interest of our family.

Continued next page



Continued...

A joy as an officer of the church, that we have remained connected as a church, the body of Christ. For Pastor Matt's leadership and dedication to the church, for all of us rediscovering new gifts and taking on the challenges in these uncertain times.

B. What were the challenges and opportunities?

Balancing remote learning and working from home at the same time. That was a challenge. So grateful for technology, I have been able to reconnect with friends, teachers and colleagues. Watch online services around the world. Watching my 10 year old take on the school programs and projects; the computer amazes me every day. As an officer of the church we were challenged to be in communication, and adapting to new platforms.

C. What are your prayers for 2021?

For healing and peace in our country. That Scientists can find a cure for Covid-19, that even if they do, we, as humans, Christians and church cannot go back to be the same. We have adapted in the adversity and we can do much more.

### **Elder Martha Madrid-Lopez –Christian Education Report**

The Christian Education Committee wasn't very active during this challenging year. During the beginning of 2020 we held our regular Sunday School, with the help of our amazing volunteers, Lois Lester, Viv Daniels. Some Sundays we had an average attendance of up to 5 kids. Every Sunday Celia Chaya offered loving childcare.

It is my understanding that MPC has always had a small group of kids, nevertheless there are always amazing volunteers willing to help out our Sunday school.

In Christ,  
Martha Madrid de Lopez

## Elder Kathleen Alexander – Officer Sharing

### A. What were your joys in this year 2020?

- Seeing how many people reached out to look after one another.
- Creative ways MPC members worked to stay in contact, continue groups and bring us together in online services.
- Consistent commitment to helping the homeless

### B. What were the challenges and opportunities?

Paradoxically more we're apart, more appreciative than ever of unique value and contributions of other members. Motivated to pray for them. Made more aware and motivated to check in with others and look after those who were homebound.

### C. What are your prayers for 2021?

That as a congregation we become even more generous, fair-minded, and ready to step up and play our part with all our hearts. Focus efforts on paving the way for the next generation to take the lead.

## Elder Kathleen Alexander – Mission's Report

- Compassionate, coordinated efforts to help unsheltered and others in difficult times.
  - Tuesday meals put together by "dynamic duo" Jim Hunter and Lynn Beckley with home-baked cookies by Betty Freeman
  - Thursday Food Pantry run by Kristi Hollcraft with Matt Leach and other volunteers.
  - Our ministry attracted outsiders to offer items for the homeless.
- MPC support to mission projects was crucial during the pandemic:
  - Patrick Rickon writes: "We decided to embark on a number of new initiatives and strategies to keep our work and mission moving forward in spite of the challenges at hand....and developed a more intense focus on a Book Lending Initiative... committed ourselves to an On-line Book Cataloging effort.
  - Pastor Marc in Jacmel Haiti said the annual retreat we support brought hundreds from highland churches to be baptized and some 10 couples to be wed in a community celebration.
  - In Minembwe in the DRC, 150 people whose huts were burned by Mai Mai are being housed in Moriah Africa's training center, and with severe food shortage each family has a plot to grow food.
  - Center for the Handicapped in Rwanda used MPC's support to buy food, Continued next page and bedding for children since the pandemic had cut off other sources of support.
  - YWAM team- Hunter and Alexey—prepare to return to Azerbaijan to continue outreach ministry to Muslims as soon as travel restrictions are lifted

## **Elder Kathy Hart, Ed.D. – Officer Sharing**

### **What were your joys in this year 2020?**

- The ability to work with amazing people at MPC, who offered their encouragement, wisdom, and gifts to the glory of God, Jesus the Christ, and the legacy of our church community
- The opportunity to work with one of the most kind, generous and capable human beings Treasurer William Scott, and during the course of our weekly (sometimes thrice weekly) calls to also become friends with Bill's lovely and oh so capable wife Cynthia.

### **What were the challenges and opportunities?**

- Being a relative newcomer to the Mendocino Coast and MPC, and learning how to best support MPC during the financial and personnel challenges being faced as part of COVID-19. It is a special thanks to all the people I worked with who guided and supported the work we accomplished.
- The ability to use technology, such as Zoom, to gather support and insights from MPC congregation
- Frustration with not being able to hug or be hugged by any members of the church
- Sadness and longing for a year that is irretrievably gone with all of its challenges, frustrations, and triumphs, wrapped in hope for a year yet to unfold
- Triumph that despite a worldwide pandemic, we were able to make strides of great improvement that will contribute to the future and legacy of the MPC community

### **What are your prayers for 2021?**

- An eventual return to in-person services, hugs for everyone, and continued blessings for the MPC congregation and community. A closing prayer and Gaelic blessing:

*May the road rise up to meet you*

*May the wind be always at your back*

*May the sun shine warm upon your face;*

*The rains fall soft upon your fields and until we meet again,*

*May God hold you in the palm of His hand*

## **Elder Kathy Hart- Finance Committee led by Elder Kathy Hart, Ed.D.**

Finance Staff: Treasurer William Scott, Accounting Team: Norma Lee Andres, Paul Beadleston, and Warren Wade, and Finance Secretary Mike Moreland

Finance Committee: Finance Staff and congregation members: Rod Lorimer, Petra Schulte, Susan Holli and Steven Gray.

Financial Triage Task Force: Rod Lorimer, Steven Gray, Elizabeth Kirkatrick-Vrenios, and Ann Fischer

Financial Advisor Group: Pat and Jerry Westfall, Scott Anderson, and Darlene Clay

Paycheck Protection Program (PPP) Loan Oversight Team: William Scott, JoAn Blackstone, and Debbie Anderson

2021 Stewardship Campaign: William Scott, Susan Holli, and Sunny Farley

Continued next page

Continued....

#### Highlights:

- Established a group of Partners in Ministry for MPC's Financial Future to tackle MPC financial challenges during COVID-19. This group was later renamed the Finance Committee, which included active participation by finance staff and members of the MPC congregation. They developed a committee structure, along with roles and responsibilities that helped to improve communication between the Finance Committee, Session and MPC congregation.
- Special thanks to Treasurer William Scott, Accounting Team member Warren Wade and Mission Elder Kathleen Alexander who worked to update and streamline the listing of Designated Gift Funds. Within the listing, an responsible Elder was designated to oversee each DGF line item.
- Developed an on-line portal on the MPC web site that enables the congregation, long-time visitors and external donors to give to MPC electronically. Accounting Team member Norma Lee Andres developed procedures to assist everyone in using the on-line portal.
- Developed a Designated Gift Fund Procedure to support Elders and Finance Committee in being even more responsible for tracking and dispensing funds in a timely manner.
- MPC applied for and received a loan of \$48,295 from the SBA Paycheck Protection Program (PPP), part of the CARES Act from the national government. With the support of the PPP Loan Oversight Team, extra work on behalf of MPC's Accounting Team and MPC staff the loan was 100% forgiven. A special thank you to Olivia Jung, Meili Daniel, Drew Davis, Justin Daniel, and Lily Jung who worked on special clean-up projects at the church to use the PPP loan funds within the allotted time.
- Conducted a finance study of churches within the Redwood Presbytery to identify opportunities for improvement. The results of this study were used to make procedural changes in 2020, along with improvements for 2021. One of the most significant was improved and even more transparent accounting reports, enabling both Session and the congregation to discern how money is received and spent at MPC.
- Conducted a 2021 Stewardship Campaign that witnessed a first time drive-thru to drop off pledges at the church and, thanks to the congregation, raised over \$165,000 in future pledges and tithes, as well as six new pledging donors. A special thanks to Meili Daniel and Drew Davis who videotaped members of Session and the congregation sharing current and future projects for MPC.

#### **Personnel Committee led by Elder Kathy Hart, Ed.D.**

MPC Paid Staff: Pastor Matthew Davis, Theologian in Residence Sunny Farley, Office Manager Tammy Fites, Counselor Kathleen Mooney, Janitors Brad Stephens and Sunshine Pelayo, Maintenance Douglas (Papás) Brodigan, and Gardener Kathy MacDonald

Personnel Committee: JoAn Blackstone, Ann Fischer, Brandt Stickel, and Elaine Hillesland

#### Highlights:

- Revised and updated the Personnel Policies for MPC
- Developed staff stay-at-home guidance and supported staff to work from home
- Conducted safety and health training for staff to work safely at the MPC campus during COVID-19 challenges
- Revised and updated staff job descriptions

Continued next page

Continued...

- Conducted personnel performance reports
- Researched and reviewed salary levels for staff on the Mendocino Coast
- Developed a COID-19 Prevention Program for MPC to meet the Cal/OSHA emergency regulation
- Celebrated the services of Theologian in Residence Sunny Farley, who stepped down and received a \$6,000 love gift for her work with the youth
- Celebrated the services of Counselor Kathleen Mooney, who stepped down and received a \$12,900 love gift for her 20 years of work

## **Elder Robert L Scott – Officer Sharing and Worship**

What Were Your Joys in 2020?

1. My first joy was successful cataract surgery on both of my eyes. Besides the clarity of textual material it has also resulted in brighter more distinctive colors.
2. My second joy was to identify Synod of the Pacific funds that could possibly be used in the Slope area of our property south of our parking lot. Once found and passed on to Susan Holli, the other half of this particular joy was convincing my colleagues on the Synod Mission Partnership Committee, that I co-chair, that our proposal written by Susan Holli should be passed by the Committee and the Synod.

What Were Your Challenges and Opportunities in 2020?

Challenge:

1. The worldwide Coronavirus Pandemic has had special consequences all around Planet Earth including Mendocino Presbyterian Church. It has significantly affected financial markets in all continents, including here in the United States. After I retired I became an investor. When the pandemic hit the most widely known market, the Dow Jones Average Index dropped over 20%. Investment obligations I had bought from European banks were mandatorily redeemed by those banks at outrageous discounts because of the run on the financial markets. This has left me scrambling financially but I am pleased to report that I am recovering.

Opportunity:

1. As I reflect on the financial panic and the stress that it placed on my life, the events of last year have forced me to focus more on the one who has never failed me - our Trinitarian God: our Holy Father, our Holy Brother, Jesus the Christ, and the Omnipresent Holy Spirit. Last year as I prayed for God's presence more vigorously in my life, I began to experience his increased presence and love for me, even as now as I share these words with you. It is been a remarkable journey solidifying my already solid Faith in Him. For twenty years I have been a student of a two thousand year tradition in our church known as Christian mysticism, studying the lives of Christian mystics in North Africa, Southern and Western Europe and the Middle East who had direct experiences of fellowship and communion with our Heavenly Father for over twenty centuries. With my turmoil and stress of the last twelve months, I can more clearly cling to our Triune God and more wonderfully have a dynamic, direct personal relationship with Him. For that I am eternally grateful.

Continued next page

Continued....

**Prayers for 2021.**

1. Continue to build my personal, direct fellowship and communion with God.
2. For opportunities to continue to serve my denomination, the Presbyterian Church (USA)
3. More opportunities for bringing our Savior to people on the Mendocino Coast through a radio show I am planning.
4. Exploring new ministries for Mendocino Presbyterian Church by learning about new evangelism formats from the new experiences we have had over the last year.

**Proposed New Worship Committee Members:**

Chair, RE Robert L Scott

Vice Chair, Jim Hunter

Member, RE Matt Leach

Member, RE Morgan Daniel

Member, RE Kathy Hart

Member, RE Elaine Wing Hillesland

Member, RE Lois Leister

Staff Liaison, Tammy Fites

Staff Liaison, Marie Claire-Dizin

**Proposed Worship Committee Issues for 2021:**

1. Plans for Returning to Personal Corporate Worship in the Plaza and/or in the Sanctuary.
2. Evaluate Continuing New Digital/Virtual Worship Modes Developed in Response to the Government Coronavirus Guidelines Announced in 2020.
3. Consider New Worship Ministries for the Different Demographics of the Congregation.

## **Elder Elizabeth Kirkpatrick-Vrenios, Clerk of Session. Elder Sharing**

### **What were my joys in 2020.**

The new energy that emerged as we looked for new ways to worship and expand our church's ministry. The innovative ideas about reaching out into the community when exploring ideas for our outdoor "on the patio" worship.

### **What were challenges and opportunities**

Reaching out to congregants who were disenfranchised.

Enabling congregation members to have the means to access our zoom worship. I personally missed singing in the choir in person. The fine work that Marie-Claire did in engaging the choir on zoom is to be applauded. I truly missed the in person meeting with my congregational friends. I felt there might have been a financial challenge as we were not meeting in person, but felt encouraged by how much the congregation stepped up to the challenge.

### **What are my prayers for 2021**

Continuation of a balanced budget

Hope that we can reach more people in the community to spread God's word and to meet the needs of those who are in transition.

Prayers that our youth program will grow, and that we can enlarge our outdoor space to create a monument and memorial that will spiritually engage the community.

## **Elder Don Bettencourt Facilities**

**Mendocino Presbyterian Church NOMINATIONS 2021**

Nomination Chair: Cynthia Scott

**SESSION**

**Class of 2023**

Matt Leach (Second Term)

Lois Leister (Second Term)

Sally Swan

**Class of 2022**

Kathleen Alexander

Kathy Hart

Rob Scott

**Class of 2021**

Don Bettencourt

Paul Douglas - retiring

Martha Madrid-Lopez

**Motion to Accept Elder Slate**

**DEACONS**

**Class of 2024**

Petra Schulte – Moderator 2024

Debbie Turnbull 2024

Betty Freeman 2024

**Class of 2023**

Rosemary Allen 2023

Susan Holli 2023

Rosalie Scott 2023

**Class of 2023**

Fred Lemin 2022

**Motion to Accept Deacon Slate**

**Nominations for Nominating Committee of 2022**

Scott Anderson

Darlene Clay

Steve Grey

Joanne Parrish

Janis Porter

Jeanne Stickel

Linda Walker



**Mendocino Presbyterian Church  
Designated Gift Funds/Endowments**

Line #	Designated Gift Funds & Endowments/ ( Responsible Elder Title)	2021 Budget 2020	2021 Budget	Planned MPC Projects
460.02	Deacons Fund ( Deacon Moderator)	\$ 6,038.22		
460.04	Frank Stanley ( Finance/Christian Education)	270,018.51		
460.08	Tuesday Outreach ( Mission)	8,507.00		
460.09	Seeds of Learning ( Mission)	500.00		
460.13	Wedding reserves ( Worship)	0.00		
460.14	Rainbow School ( Personnel Chr)	1,611.72		
460.15	Music reserves ( Worship)	1,441.93		
460.16	Flowers ( Worship)	0.00		
460.17	Playground ( Facilities)	3,972.93		
460.18	Education ( Christian Ed)	1,230.00		
460.19	Pastor discretion ( Pastor)	50.00		
460.20	Christmas Joy ( Mission/Worship)	0.00		
460.22	Per Capita ( Finance)	2,556.52		
460.25	Facilities ( Facilities)	1,000.00	3,500.00	Replace Furnace in Rainbow School
460.26	Memorial fund ( Deacon Mod/Fac)	16,736.01		
460.32	Campus Preserv ( Facilities)	27,242.58	30,000.00	Repair Preston Hall Roof Stained Glass Window protection
460.44	Mission ( Mission)	1,831.21		
460.47	Haiti Rebuilding ( Mission)	1,710.00		
460.58	Youth Ministry & Act ( Christian Education)	3,466.26		
460.62	One Great Hour of Sharing( Mission & Worship)	0.00		
460.67	Lift Every Voice ( Worship/Music)	2,248.00		
460.68	Peace & Global Witness ( Mission/Worship)	0.00		
460.76	Ctr Handicapp Rwanda ( Mission)	7,000.00	5,000.00	
460.77	Moriah Africa ( Mission)	5,500.00	2,000.00	
460.78	Genevieve Memorial ( Mission)	39,635.00		
460.79	1001 Worship Comm ( Worship/Congre Life)	2,893.79	4,200.00	Gwyneth Hinkle Salary
460.81	Disaster Relief Fund ( Mission)	350.00		
460.82	The Slope Project ( Facilities)	5,000.00	5,000.00	Development of lower slope
460.83	Director of Music & Arts ( Worship)		20,004.00	Marie-Claire Dizin Salary
<b>Total</b>		<b>\$ 410,539.68</b>	<b>\$ 69,704.00</b>	

**Mendocino Presbyterian Church  
Operating Revenues and Expenses  
2020 / 2021 Budget Comparison**

	<b>2020 Actuals</b>	<b>2020 Budget</b>	<b>2021 Budget</b>
<b>Operating Revenues</b>			
Cash collections	\$ 10,165.00	\$ 16,000.00	\$ 13,000.00
Online Cashcollections	960.66	0.00	1,000.00
Pledges and tithes	183,244.28	203,000.00	180,000.00
Online Pledges-Tithes	20,932.25	0.00	20,000.00
Rental	1,450.00	12,000.00	6,000.00
In-Kind Donations	1,148.36	3,000.00	0.00
PPP Loan Forgiveness	48,295.00	0.00	0.00
Estates and trusts income	50,000.00	4,000.00	0.00
Bishoff Estate Income	39,407.26	0.00	40,000.00
Investment income	23,396.21	18,000.00	25,000.00
Other Income	0.00	0.00	0.00
Special program income	0.00	0.00	0.00
Capital gain or loss	0.00	0.00	0.00
<b>Total Operating Revenues</b>	<b>378,999.02</b>	<b>256,000.00</b>	<b>285,000.00</b>
<b>Operating Expenses</b>			
<b>Ministry</b>			
Presbyterian affiliation costs	0.00	3,000.00	4,700.00
Youth ministry	0.00	0.00	750.00
Pastor Nominating Committee	0.00	0.00	0.00
Adult education	46.39	300.00	300.00
Youth education	413.77	1,200.00	0.00
Rainbow School	112.66	0.00	0.00
Children's education	0.00	500.00	0.00
Missions	12,000.00	18,000.00	20,000.00
Worship and arts	820.13	3,600.00	1,800.00
Outreach and congregational	973.65	2,400.00	1,200.00
Deacons	0.00	2,000.00	2,000.00
Tuesday Outreach	1,711.43	8,000.00	0.00
Satellite Food Bank	0.00	0.00	0.00
Special programs expenses	0.00	0.00	0.00
<b>Total Ministry</b>	<b>16,078.03</b>	<b>39,000.00</b>	<b>30,750.00</b>
<b>Occupancy</b>			
Property insurance	10,344.51	10,000.00	10,500.00
Property Taxes	1,435.50	1,000.00	1,500.00
Repairs and maintenance	4,317.73	6,000.00	6,000.00
Facility Improvements	1,735.13	1,000.00	1,000.00
Utilities	18,453.51	19,000.00	24,000.00
<b>Total Occupancy</b>	<b>36,286.38</b>	<b>37,000.00</b>	<b>43,000.00</b>
<b>Human Resources</b>			
Salaries and wages	94,951.39	96,250.00	78,000.00
Workers compensation	3,332.21	5,000.00	5,000.00
Volunteer Accident Insurance	450.00	450.00	450.00
Fringe Benefits	0.00	0.00	0.00
Payroll taxes	9,997.64	9,000.00	8,000.00

**Mendocino Presbyterian Church  
Operating Revenues and Expenses  
2020 / 2021 Budget Comparison**

	<b>2020 Actuals</b>	<b>2020 Budget</b>	<b>2021 Budget</b>
Payroll Tax Penalty	0.00	0.00	0.00
Continuing Education	4,000.00	2,000.00	0.00
Pastor Salary	86,400.00	86,400.00	86,400.00
Pastor SECA	0.00	0.00	0.00
Pastor pension & benefits	31,968.00	32,000.00	32,000.00
Pastor allowances	2,458.76	3,000.00	3,000.00
Honorariums	0.00	1,500.00	1,500.00
Pastor Moving Expenses	0.00	0.00	0.00
Session Employee Gift	0.00	0.00	0.00
RS salaries and wages	18,437.00	0.00	0.00
RS fringe benefits	0.00	0.00	0.00
Hiring Expense	0.00	0.00	0.00
Custodial Care	0.00	0.00	0.00
Rainbow reimbursement	0.00	0.00	0.00
<b>Total Human Resources</b>	<b>251,995.00</b>	<b>235,600.00</b>	<b>214,350.00</b>
<b>Administration</b>			
Office repairs and expense	2,290.33	3,000.00	3,000.00
Office supplies	952.13	1,500.00	1,200.00
Computer & supplies	1,558.62	1,000.00	2,000.00
Kitchen & custodial supplies	709.98	2,000.00	1,000.00
Postage	1,169.80	500.00	1,000.00
Printing	215.31	500.00	500.00
VANCO fees	369.36	0.00	500.00
Bank charges	0.00	100.00	100.00
Interest Expense	405.60	0.00	400.00
Amortization Expense	1,956.78	2,000.00	2,000.00
Accounting	1,700.00	6,000.00	7,000.00
Strategic Planning	0.00	0.00	5,000.00
Depreciation Expense	0.00	0.00	0.00
Liability insurance	0.00	0.00	0.00
Subscriptions	0.00	300.00	600.00
Taxes	0.00	0.00	0.00
Telephone	2,070.49	2,400.00	2,000.00
Vehicle expense	0.00	0.00	0.00
Other expense	26.00	0.00	0.00
Special programs expenses	0.00	0.00	0.00
<b>Total Administration</b>	<b>13,424.40</b>	<b>19,300.00</b>	<b>26,300.00</b>
<b>Total Operating Expenses</b>	<b>317,783.81</b>	<b>330,900.00</b>	<b>314,400.00</b>
<b>Net Operating Income</b>	<b>\$ 61,215.21</b>	<b>\$ (74,900.00)</b>	<b>\$ (29,400.00)</b>

**Mendocino Presbyterian Church  
DGF \$ Endowment  
2020/2021 Comp**

	<b>2020 Actual</b>	<b>2020 Budget Budget</b>	<b>2021 Budget Budget</b>
<b>DGF and Endowment Revenues</b>			
Designated gifts & endowments	\$ 26,635.88	\$ 66,000.00	\$ 30,000.00
Endowment income	2,198.98	2,000.00	2,400.00
Restricted Endowment Income	3,857.42	3,500.00	4,000.00
Endowment adj to mkt value	0.00	0.00	0
E Jones adj to mkt value	38,554.92	0.00	0
Endowment adj to mkt value	3,322.77	0.00	0
Restrict End adj to mkt value	6,678.78	0.00	0
Share Equity Loan adj to MV	(24,018.20)	0.00	0
Endow. Capital Gains Distrib.	0.00	0.00	0
Restr. End. Cap. Gain Distrib.	0.00	0.00	0.00
<b>Total DGF and Endowment Revenues</b>	<b>57,230.55</b>	<b>71,500.00</b>	<b>36,400.00</b>
<b>DGF and Endowment Expenses</b>			
Gift disbursements	130,274.13	0.00	69,704.00
<b>Net DGF and Endowment Income</b>	<b>\$ (73,043.58)</b>	<b>\$ 71,500.00</b>	<b>\$ (33,304.00)</b>

## PASTOR'S REPORT

In the Book of Jeremiah, there is a description of the Babylonian army besieging the walls of Jerusalem. The cloud of destruction looms large hanging over the city. But the word of the Lord comes to Jeremiah instructing him to buy the field at Anathoth. Why--at such a time--would someone invest in real estate as the city is about to be destroyed? This is God's way of saying "I will not forget you." This is the Good News of our God. God does not forget us. Even amidst this COVID-19 God remembers us. As God spoke to Jeremiah so God speaks to us:

*"I will bring them back to this place and I will settle them in safety. They shall be my people and I will be their God. I will give them one heart and one way...I will make an everlasting covenant with them, never to draw back from doing good to them...I will rejoice in doing good to them, and I will plant them in this land in faithfulness, with all my and all my soul." (Jeremiah 32:37-41)*

God does not forget us now. In fact the Spirit of Jesus rests upon the people of the Mendocino Presbyterian Church blessing the community amidst this pandemic.

We are blessed by the leadership of Music Director Marie-Claire Dizin who lifts our spirits every Sunday with incredible music integrated into our new online worshipping experience. We are blessed by the MPC Staff who still manage to create creative space for our mission team volunteers to offer a delicious meal on Tuesday and hand out essentials through the Food Bank on Thursdays.

We are blessed by Deacons who offer up weekly prayers for our church family.

We are blessed by Elders who have developed creative means to continue the work of the church.

Persevering through this pandemic has not come without institutional cost. We are saddened by the loss of two part-time staff positions which are no longer sustainable. We give great thanks for the gifts of Theologian in Residence Sunny Farley and Counselor Kathy Mooney who have used their gifts for God's glory shaping and encouraging our community. Personally, I will miss their wisdom and insights.

Speaking of wisdom, a huge prayer of gratitude is lifted up to God for our Financial Team of Treasurer William Scott, Financial Secretary Michael Moreland and Assistants Warren Wade, NormaLee Andres, Paul Beadleston and Finance Elder Kathy Hart. Their monthly, weekly and daily volunteer leadership is getting us through to the other side of this pandemic. Your gifts to God are being honored by this team and for that I don't have enough words to say except with deep joy to say: Thank you!

As a congregation, we are inspired especially by the service of William Scott who is retiring from his service as MPC Treasurer. For the past many years, William warms up the office on Monday mornings with his team reviewing the books and dotting the "i's". His thoroughness and attention to detail allows our community of faith to live into God's mission. Again, I don't have enough words except with deep gratitude: Thank you!

This year 2020 will be remembered as the year of the pandemic. Like Jerusalem long ago, we too have significant losses. We grieve our friends who died this past year. We remember Scott Klingemaier. We remember Lea Anderson. We remember Andy Banta. We remember our friends from Tuesday outreach, Swami Joe and Regan Christine Jarel De Ayala. Our hearts embrace their friends and family as they grieve and give thanks for their loved ones.

God brought us through this year through the gift of leadership. I give thanks for all the MPC lay leaders as well as our elders and deacons for their critical service. As we close this year, let us give thanks for sacrificial and dedicated leadership. I give thanks for those retiring and those who have completed their terms of service.

Elder Paul Douglas is retiring having blessed us guiding best practices for our facilities. Deacon Tracy Carpenter has completed her one year deacon assignment lifting up love and prayer.

I give thanks for MPC youth elders and deacons (listed below) who contributed over this last year during this difficult time. Thanks to Elder Drew Davis, Elder Meili Daniel, Deacon Audrey Ferguson, Deacon Jazzy Namvar and Deacon Brianna Ferguson.

Looking toward 2021, let us envision how God is calling us to be the body of Jesus Christ. Let us continue to live into our mission.

In Christ,  
Pastor Matthew Davis

**2021 Terms of Call  
Matthew Evan Davis**

Annual Salary of \$86,400 including cash and housing

Reimbursable Expenses: \$3,000

Continuing Education: 0

Rationale: Upon approval by MPC Session monies from 2021 (\$2,000) were combined with monies from 2020 (\$2,000) to pay classes for Doctor of Ministry classes in 2020.

Paid Vacation one month per year

Continuing Education Study Leave of Two Weeks per year which is cumulative.